

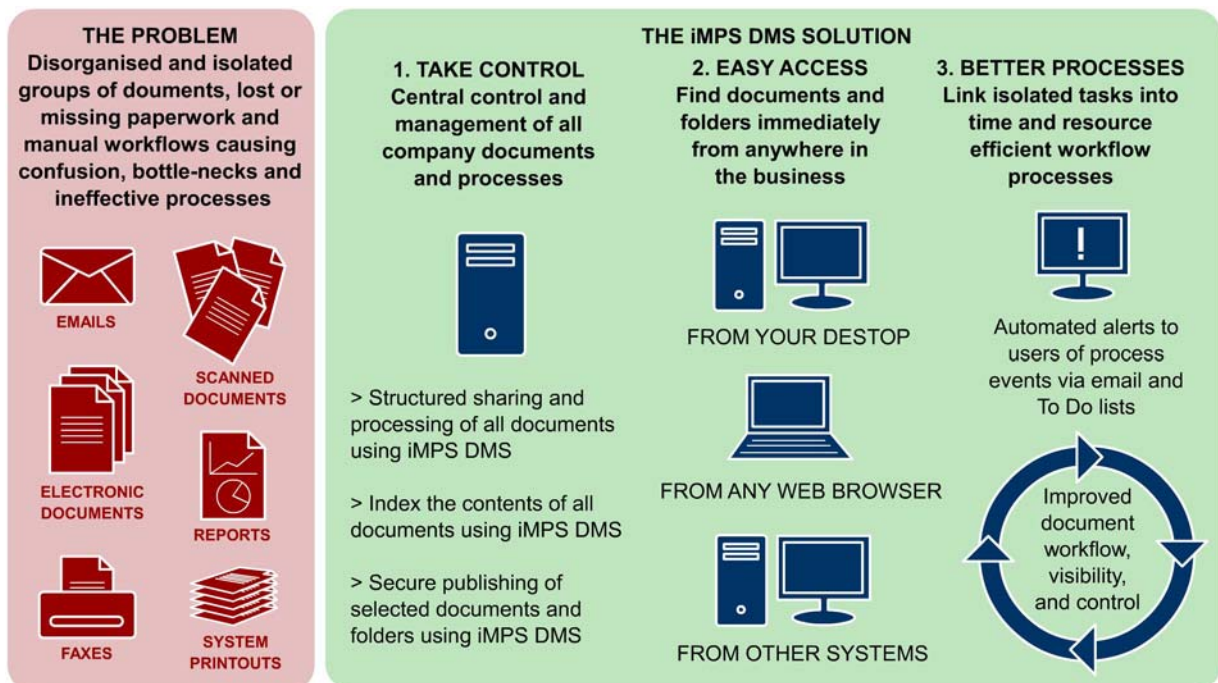
“Affordable enterprise document management”

“Improve performance, increase efficiency and reduce costs with an iMPS DMS document management system”

With billions of new business documents being created every day, geographically dispersed teams and increasing compliance requirements, effective document management is now a vital area in any successful modern business.

iMPS DMS is an affordable document management and workflow system that can help you take control of your company documents to improve performance, increase efficiency and reduce costs across your business.

The iMPS DMS Document Management and Workflow Solution



iMPS DMS - A Complete Document Management Solution

- **Reduce costs** by tracking, storing and retrieving all of your business documents and images in a single system (including faxes, emails, electronic documents, scanned documents, system printouts, reports, images, invoices, PO's, customer statements etc.)
- **Improve the accessibility of your business documents** by providing universal access from users desktops, web browser and other applications
- **Guarantee compliance and security** with complete document audit trails and a role based security model
- **Centralise storage and take control of you business documents** with a single index and powerful search and retrieval system

Contact us now for
more information ...

American Presence
sales@american-presence.com
Tel: 800 429 8983 or 321 726 9941

European Presence
sales@european-presence.com
Tel: +44 (0)20 8972 1390

"Affordable enterprise document management"

- **Become a greener company** by sharing documents electronically to reduce the use of paper and the need to print documents across your organisation

IMPS DMS – A Flexible Workflow Solution

- **Generate real-time workflows and document routing** driven by the data in your existing operational databases
- **Improve efficiency** with flexible workflows for your transaction processes that can be built and updated with a few clicks of your mouse
- **Generate email alerts and task 'To Do' lists for users** to drive your business forward, improve efficiency and eliminate bottlenecks
- **Eliminate errors and lost documents** with complete document audit and tracking process

IMPS DMS – Simple, Fast Integration With Your Existing Technology

iMPS DMS can easily integrate with your existing business applications including Payroll, Human Resources, Accounting, Banking, Logistics, Manufacturing, Distribution systems and general office software (Word, Excel, Powerpoint etc.).

The system has been developed using our innovative development platform PresenceBPM and is a simple upgrade to your current iMPS solution. This enables our clients to embrace new technologies such as: Web Services, Service Oriented Architecture (SOA), Event Driven Architecture (EDA), Enterprise Application Integration (EAI) and much more, so contact us today!

Welcome Richard Knill

Options Workflow Status Administration

iMPS DMS Document Management Powered By PresenceBPM Doc. Master: 102 Finish

Progress: Current Stage: **Image not actioned within time frame**

Doc Name: New Fax Test

Unknown Type Associate

FAX

To: John Smith	From: Simon Jones
Fax: 020 8272 3731	Date: 12 August 2009
Phone: 020 8272 3730	Pages To Follow: 3
Subject: Purchase Order Receipt	

Dear John

Thank you for your order with Jones and Jones Accessories.

We have received your purchase order and will deliver your goods personally to you on Wednesday 14 August before 12:00.

- Document Activity

User Opened Document for View...	02 Oct 09 15:55
Following Email was Generated. Subject: Yo...	02 Oct 09 15:49

+ Stage Activity

Values When in Image Approve

- Operational Data

No Operational Data Defined in this Workflow

+ Document Metadata

- Notes

No Notes Added

Add Note

With iMPS DMS you can quickly see:

- Your document
- Its current position within the workflow
- Full audit trail of all document activity
- Next action required
- Associated documents, file or hyperlinks
- Stage activity
- Operational data
- Document metadata
- Any additional user notes about the document

iMPS DMS Screenshot: A FAX Document passing through a workflow in the system

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