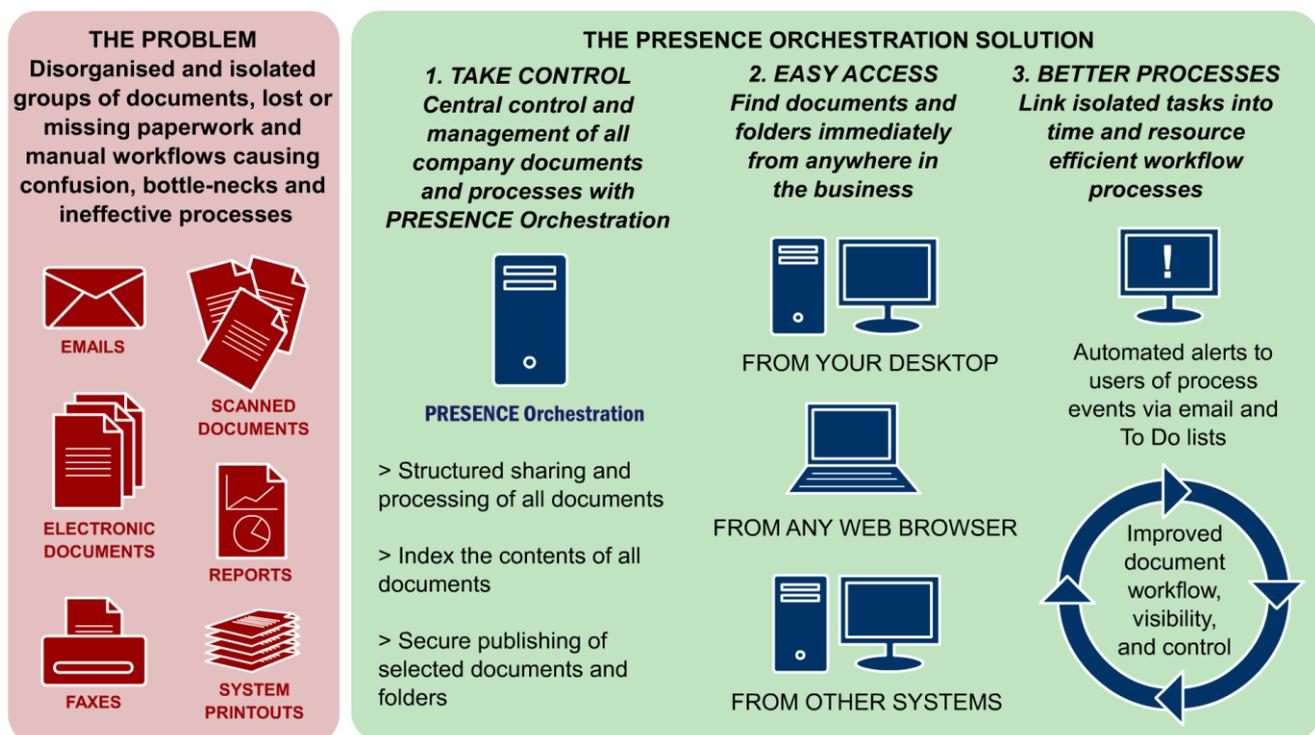


“Take control of your documents, increase efficiency and reduce costs with PRESENCE Orchestration”

With thousands of new business documents being created every day, geographically dispersed teams and increasing compliance requirements, effective document and workflow management is now vital for any successful modern business.

PRESENCE Orchestration is a flexible document management and workflow development platform that will help you take control of your document-driven processes to improve performance, increase efficiency and reduce costs across your business.

The PRESENCE Orchestration Document Management and Workflow Solution



Get a Complete Document Management Solution

- **Reduce costs** by tracking, storing and retrieving all of your business documents and images in a single system (including faxes, emails, electronic documents, scanned documents, system printouts, reports, images, invoices, PO's, customer statements etc.)
- **Improve the accessibility of your business documents** by providing accurate and up-to-date access to documents from users desktops, web browser and other applications on demand and inform users where a document currently is in its approval process
- **Guarantee compliance and security** with complete document audit capabilities and a role based security model.
- **Centralise storage and take control of you business documents** with a single index and powerful search and retrieval system

Contact us now for more information ...

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sales@american-presence.com
Tel: 800 429 8983 or 321 726 9941

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- **Become a greener company** by sharing documents electronically to reduce the use of paper and the need to print documents across your organisation

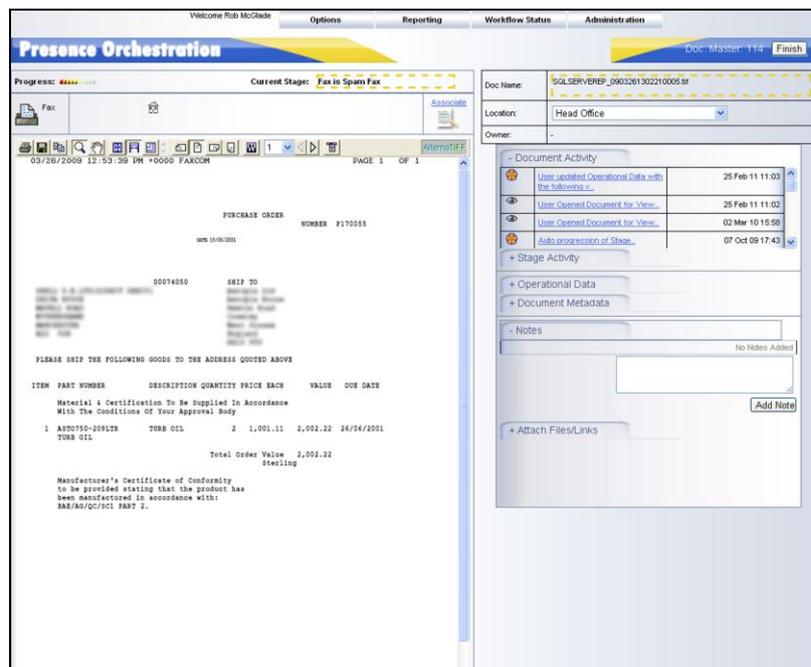
Get a Flexible Workflow Solution

- **Built in intelligence** that can perform flow logic, result aggregation, message transformation, and automatically apply business rules on demand
- **Generate real-time workflows and document routing** driven by the data in your existing databases
- **Improve efficiency** with flexible workflows for your transaction processes that can be built and updated with a few clicks of your mouse
- **Generate email alerts and task 'To Do' lists for users** to drive your business forward, improve efficiency and eliminate bottlenecks
- **Eliminate errors and lost documents** with complete document audit and tracking process

Simple, Flexible Integration With Your Existing Technology

PRESENCE Orchestration can quickly integrate with your existing business applications including Payroll, Human Resources, Accounting, Banking, Logistics, Manufacturing, Distribution systems and general office software (Microsoft Word, Excel, PowerPoint etc.).

The platform has been specifically designed to help our customers embrace new technologies, such as Web Services, Service Oriented Architecture (SOA), Event Driven Architecture (EDA), Enterprise Application Integration (EAI).



A users view of a FAX automatically passing through a workflow

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more information ...

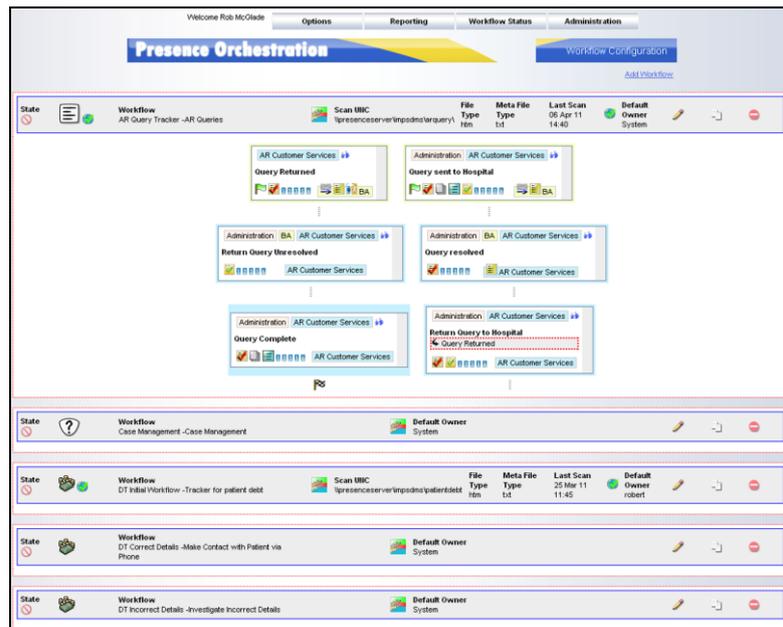
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Simple and Intuitive Development Environment

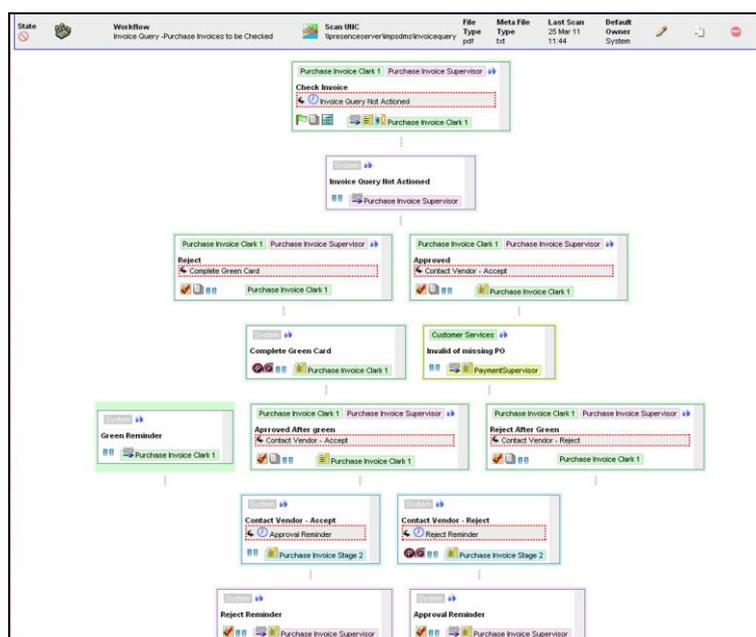
Developing and managing your document workflows and processes in PRESENCE Orchestration is simple and intuitive.

The Workflow Configuration screen lists all of your current workflows and displays their State and other key information in a single, easy to navigate environment.



The Workflow Configuration screen

Once a Workflow has been expanded, it can be seen in a clear, step-by-step flowchart, which makes it simple to configure and manage. The majority of your workflows can be configured using the built-in wizards and fill-in-the-blank templates, which make development a breeze.



An expanded Workflow

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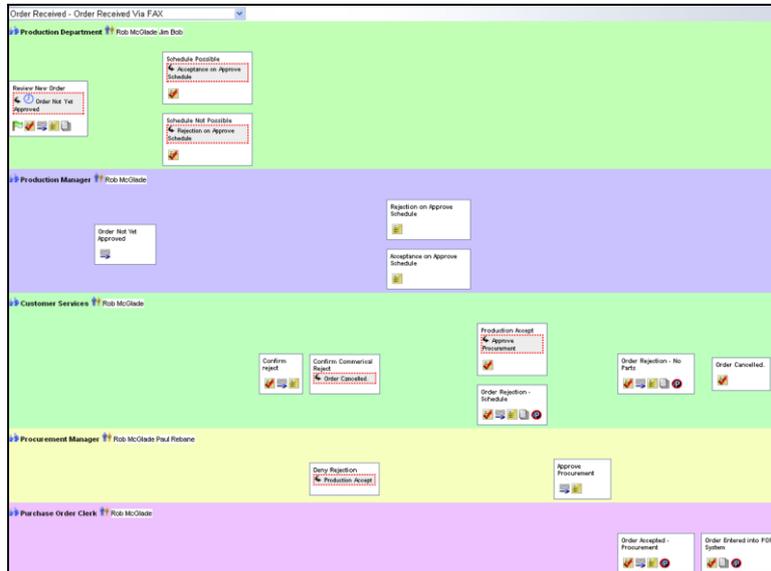
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PRESENCE Orchestration

The Flexible Workflow and Document Management Solution

Users and Roles Based Workflow Views

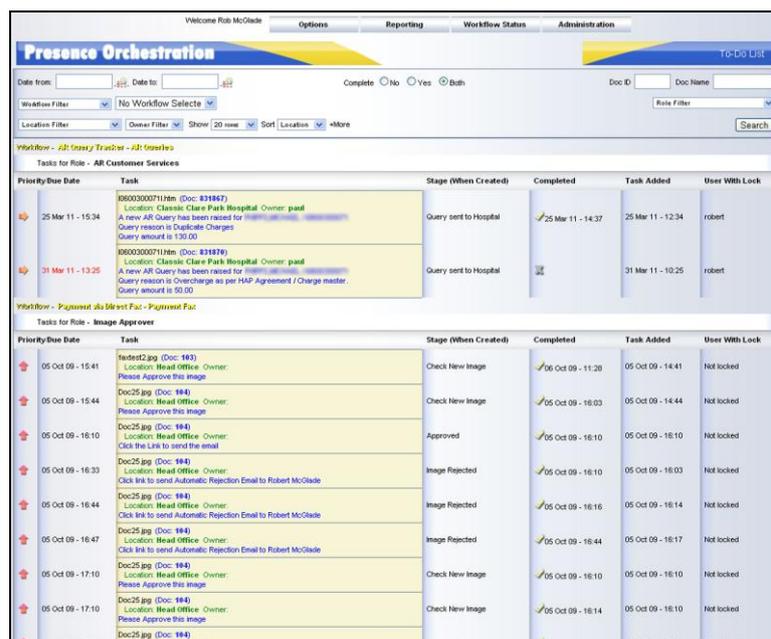
In **PRESENCE Orchestration**, your workflows are developed around User Role and the Workflow Stages you associate to them. Your workflows can be viewed by Stages and Roles, all laid out in swim lanes for a simple colourful overview.



Workflow Stages displayed by user

Real-time and Historic Tracking and Reporting

Tracking the progress of documents through your workflows can help you identify bottle necks and improve the performance of your processes. With PRESENCE Orchestration you can see the details of all the past and present Tasks in a workflow in real-time.



Real-time view of Tasks in a Workflow

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